



## REQUEST FOR EXPRESSION OF INTEREST (REOI) FOR PROCUREMENT OF CONSULTANCY SERVICES FOR ENTERPRISE RISK MANAGEMENT

**Name of Procuring Entity:** The Meru National Polytechnic

**Ref No.:** MNP/CONSULTANCY/001/2021-2022

**Issued on:** 4<sup>th</sup> October, 2021

1. The Meru National Polytechnic intends to shortlist consultants to provide consulting services (the Services) for **Enterprise Risk Management** in full consistency with the Terms of Reference (TOR) that are available on the Polytechnic website [www.mnp.ac.ke](http://www.mnp.ac.ke) and the government tenders portal [tenders.go.ke](http://tenders.go.ke)
2. The **Meru National Polytechnic** now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:
  - i. Experience in the assignment, including technical and managerial capability of the firm.
  - ii. Number of years in business working on the area of the assignment.
  - iii. Reference to at least three assignments of similar nature and size carried out in the last three years. Include persons or institutions and contact addresses (phone, email) who can be contacted on the same.

Qualifications and Experience of Key Experts shall not be included in the short listing criteria. Key Experts will not be evaluated at the shortlisting stage.

3. The attention of interested Consultants is drawn to the following provisions that will be highlighted in the Request for Proposals to be issued to shortlisted firms.
  - i) The Consultant will be expected to have no conflict of interest with other assignments or its own corporate interests and acting without any consideration for future work.
  - ii) The consultant has no personal or business relationship with the Procuring Entity's senior management or professional staff.
  - iii) A firm or an individual in the firm has not been sanctioned by the Public Procurement Regulatory Authority or are under a suspension or a debarment imposed by any other entity of the Government of Kenya, or any international organization.
  - iv) Government-owned enterprises or institutions of Kenya Government, officials and civil servants and employees of public institutions may not eligible.
4. Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.
5. A Consultant will be selected in accordance with the Consultant’s Qualification Selection (CQS) method set out in the Act and Regulations.
6. Further information can be obtained at the address below during office hours i.e. 0800 to 1700 hours.

7. Expressions of interest must be delivered in a written form to the address below (in person by **18<sup>th</sup> October, 2021** at **10:00am**).

The Principal,  
Meru National Polytechnic  
P.O. Box 111 - 60200  
Meru, Kenya  
Email: [info@merunationalpolytechnic.ac.ke](mailto:info@merunationalpolytechnic.ac.ke)  
Tel: 0793937581

**PROCUREMENT OFFICER**

**FOR: PRINCIPAL**